

Conception through Reception Evidence Based Partnership (CoRE) Terms of Reference



- Frequency: 6 weekly but may be varied as necessary
- Time: Max 2 hours except by prior agreement
- Venue: In-person
- Reporting: Best Start in Life Board Programme Board

Aim

The partnership will provide an independent, trusted and well-aligned forum with community at its heart, that applies insight and evidence to drive early years' action to support all babies, children and families in the Bradford District to thrive.

The partnership will have a good understanding of the demand for services, the family experience and how to embed a preventative and early intervention approach delivered through the Family Hub network locally.

This partnership supports the delivery of the Bradford District Best Start Local Plan.

Objectives

- To work with **parents and community members as equal partners**, with particular attention to those who are underrepresented.
- To take a bottom-up approach, grounded by lived experience and community intelligence.
- To **harness the energy and experience across the system**, including the voice of parents and community representatives, frontline practitioners, strategic leads, academics, Public Sector and VCSE representatives.
- To work together to inform and promote prevention and early intervention offer of support that is centred around the **needs of babies, children and families**.
- To **avoid duplication** of effort so all available resources are used logically and provide coordinated and meaningful support for babies, children and families.
- To utilise new and existing **evidence** taking account of A Better Start learning and any local or national research, policy documents or initiatives.
- To share learning to inform best practice and **to achieve the greatest impact** for all babies, children and families across the district.
- To embrace the **'hard to do'** topics by thinking outside the box, moving away from professional silos to take an **innovative, solution focused approach**.

Structure for Agendas

- 1. Business items**
Plans, progress and priorities - feedback loop
- 2. Development items**
Focused priority area - a collective conversation
 - What is the data and local intelligence telling us
 - How do we move from awareness to shared ownership
 - How do we move from conversation to influence
 - How do we apply / strengthen the evidence to inform decision making
- 3. Key learning, actions, recommendations**

Partnership Values

- The CoRE Partnership relationship will be based on shared values consisting of:
- equality
 - mutual respect and trust
 - open and simple communication
 - co-operation and constructive challenge
 - a commitment to being positive and welcoming to all
 - a willingness to work with and learn from others
 - a shared commitment to influence excellent high-quality services across the district
 - a desire to make the best use of ALL resources available

The Chair

The Chair will maintain relationships with members outside of the meeting to ensure the smooth functioning of the partnership and effective communications.

Coming Together

The CoRE Partnership will come together through shared events and through an online platform of parents, carers and community members, and other established Parent and Carer panels district-wide.

The purpose will be to collate and unify collective voice on early years issues in the district, as well as sharing learning and enabling new partnerships to form.

A 'quorum' is the minimum number of parents, carers and community representatives that must be present at a CoRE Partnership meeting for any formal recommendations to be made.

Inquorate partnership meetings can take place and be minuted for wider circulation and decision making.

The agreed minimum quorum for the CoRE Partnership is **four parent, carer or community representatives**.